

Sunderland Select Board
Minutes July 25, 2016
Sunderland Town Office Bldg.

Attending: Tom Fydenkevez, Scott Bergeron, David Pierce, Sherry Patch, Town Administrator
Guests: Tom Zimnowski, Caitlyn Rock, Maureen Toal
Behind the Camera: FCAT/Chris Collins

- Meeting called to order at 6:35 PM.

Appointments

- Tom Zimnowski, Chairman of the 300th Anniversary Committee met with the board to discuss possible fall fundraising events. Potential projects include opening the leaf/brush pile to residents for a donation. The Fire Department has offered to sponsor a bonfire on New Year's Eve 2016/2017 to include a Christmas tree burning. Mr. Zimnoski will coordinate with the Highway Superintendent and Fire Chief. Mr. Zimnowski stated that there is also interest in a Classic Car Show on North and South Main Street on the greenspace. The show would feature classic cars, race cars, motorcycles, and tractors. Mr. Fydenkevez suggested that a letter be sent to residents along North and Main Street advising them of the event to see if there are any concerns. Care must be taken not block driveways or impede emergency access. The Committee is getting prices for signage (banners) for the entrances of town announcing the 300th Anniversary events. The committee is also looking at a Welcome to Sunderland sign and where to place it. Mr. Zimnowski asked for clarification of the process for attachment of signs to poles. Attachments of signs to poles must be authorized by Verizon. A resident has also expressed interest in creation of house plaque signs for the historical homes along North/South Main Street. Mr. Zimnowski will contact George Emory regarding highway grade wood for signs. Mr. Zimnowski asked how to address police, fire and highway services if needed. Mr. Bergeron stated that the town should budget over the next two budget cycles for costs associated with the 300th Anniversary events. Mr. Zimnowski advised that all subcommittees must submit a proposal outlining costs and funding sources for their event proposals. Mr. Fydenkevez also suggested that Mr. Zimnowski contact the CERT/FRCOG for possible services during the 300th. Discussed outreach to town residents including mailer with tax bills, email and annual census. Mr
- Board of Health Chair, Caitlyn Rock met with the board to discuss a 1968 lien that was placed on a property on 46 Old Amherst Road. Ms. Rock advised that the property has change hands twice and that the lien is unenforceable as the proper procedure for placing the lien was not followed. Ms. Rock recommended that the lien be released. MOTION: Mr. Bergeron to release the lien placed on 46 Old Amherst Road contingent upon receipt of payment of the lien. SECOND: Mr. Pierce. VOTED: 3-0.
- Maureen Toal for PARS met with the board to discuss OPEB Trust services offered by PARS. The Trust is an Irrevocable Trust approved by the IRS. What PARS is proposing is a full service trust program, documents, investments tools and a trustee that offers compliance and fiduciary services at no startup cost. Discussed investment management fees. Fees are not incurred until the trust is funded.

Approve Minutes

- MOTION: Mr. Pierce to approve the minutes of 4/29/16

SECOND: Mr. Bergeron

VOTED: 3-0

- MOTION: Mr. Pierce to approve the minutes of 6/20/16
SECOND: Mr. Bergeron
VOTED: 3-0.
- MOTION: Mr. Bergeron to approve the minutes of 6/27/16.
SECOND: Mr. Pierce.
VOTED: 3-0
- MOTION: Mr. Bergeron to approve the minutes of 7/11/16.
SECOND: Mr. Bergeron
VOTED: 3-0

Old Business

Selectmen Updates

- Mr. Bergeron met with Erik Demetropoulos last week. Exchanged draft contracts, discussed vehicle allocation. Meeting again this Friday to discuss counter offer.
- Mr. Pierce waiting to hear on final solar agreement.
- Mr. Fydenkevez SCEMS met Thursday night. New members Kip Komosa, Caroline Ness and Trevor McDaniel (Deerfield Selectmen). Mr. Fydenkevez stated that Mr. Russo has been instrumental to SCEMS and has asked that Mr. Russo be reappointed and that that has not happened. Mr. Fydenkevez stated that he has offered to resign and to appoint Matt Russo as Sunderland's representative. Mr. Fydenkevez stated that he has been asked not to do that at this time and is holding off from resigning for now. Mr. Fydenkevez advised that there were 5 cardiac calls and 3 saves since last meeting, which is well above the national average. SCEMS trying to find a full time home. Deerfield currently in negotiations with Whately for housing.

Town Administrator Updates

- Ms. Patch provided updates including receipt of a Technical Assistance grant through the Community Compact to work with the FRCOG to develop a Transportation Prioritization Plan. Project to be complete by January 30th. TIP meeting held at FRCOG last week. Sunderland North Main Street Reconstruction Project back on schedule for 2020 construction.

New Business

- The board reviewed the draft RFP for lease of office on the second floor of the Town Office Building. RFP to be issued upon approval of Town Counsel. Departments utilizing space to be notified of relocation of offices.
- The board will review Selectboard goals at their next meeting.

Meeting adjourned at 8:06 PM.


Respectfully submitted,

Sherry Patch

Town Administrator